

**AIR INDIA LIMITED :: SOUTHERN REGION**

**WALK-IN-SELECTION  
FOR ENGAGEMENT OF FLIGHT OPERATIONS OPERATOR  
ON FIXED TERM CONTRACT BASIS IN SOUTHERN REGION**

Air India Limited (AIL) is looking for bright and energetic Indian Nationals to join as Flight Operations Operator on Fixed Term Contract basis for a period of 5 years at Bengaluru, Chennai and Hyderabad stations of Southern Region.

**Walk-in selection** will be conducted for filling up 6 vacancies as detailed below:-

STATION	NO. OF POSTS
BENGALURU	02
CHENNAI	02
HYDERABAD	02
TOTAL	06

and also to form wait-list panel for future requirements.

The details of **Walk-in Date, Venue and Time** are as follows :-

**DATE & TIME**

**07.09.2017 (Thursday) – Between 0900 hours to 1100 hours**

**VENUE**

**Air India Community Hall  
Air India Staff Housing Colony  
Meenambakkam  
Chennai-600 027**

**(Near to Palavanthangal Railway Station / Shanthi Petrol Bunk / Trident Hotel /  
Kendriya Vidyalaya, Meenambakkam)**

(Entry will be allowed only from Kendriya Vidyalaya School side)

Consideration of SC/ST/OBC Candidates will be as per Govt. Directives on reservation of Posts.

1. **ELIGIBILITY CRITERIA AS ON 01.09.2017:**

A) **Educational Qualifications:**

Graduate in any discipline (minimum 3 years duration after 10<sup>th</sup> and 12<sup>th</sup> std) from a recognized University, **with Maths and Physics as subjects in the Higher Secondary Level (12<sup>th</sup> Standard/Pre-degree).**

In case of Ex-Servicemen who are graduate, should have a service record of minimum 15 years in the armed forces and honorably discharged from the services during the preceding two years.

B) **Upper Age Limit : as on 01st September 2017**

General : Not above 30 years (born between 02.09.1987 and 01.09.1999)

SC/ST : Not above 35 years (born between 02.09.1982 and 01.09.1999)

OBC : Not above 33 years (born between 02.09.1984 and 01.12.1999)

2. **EMOLUMENTS:** Rs.20,000/- (Rupees Twenty Thousand only) per month, with annual increment of Rs.1,000/- for every completed year. No other allowances/benefits except ESI coverage as per rules.

3. **SELECTION PROCEDURE:**

Candidates who fulfill the eligibility criteria for the post (after scrutiny of documents) and provisionally found suitable, will be subjected to a personal interview.

**4. HOW TO APPLY :**

- i) Candidates meeting the eligibility criteria as on 01.09.2017, are required to ***WALK- IN*** with the duly filled Application Form (Attached as Annexure “A”) with all original Certificates/Testimonials in support of Date of Birth, Educational Qualification, Caste Certificate (for SC/ST/OBC Candidates), Discharge Certificate (for Ex- Servicemen), Experience Certificate (if applicable) & 2 recent passport size photographs. Candidates would also be required to submit self-attested copies of all the certificates/ testimonials mentioned above along with the application form. Please note that **No original certificate** is to be submitted with the Application Form. However, candidates are required to bring **all Original Certificates for verification purpose only.**
- ii) Candidates belonging to OBC category, the category certificate should be in the prescribed format including the “Non-Creamy Layer Clause” issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC’s published by the Govt of India. Please also note that the validity of the “Non-Creamy layer should not be older than Six (6) months from the date of the eligibility i.e. 01.03.2017 (Format of OBC certificate is attached as Annexure ‘B’).
- iii) A recent (not more than 3 months old) coloured passport size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- iv) Candidates are also required to bring an **A/c Payee Demand Draft for an amount of Rs.1000/-** (Rupees One Thousand only) in favour of “**Air India Limited**”, payable at **CHENNAI**, as non- refundable Application Fee (Not applicable for SC/ST/Ex- Servicemen). Please mention your Full Name, date of birth and Mobile number on the reverse of the Demand Draft.
- v) Candidates working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies, must walk-in with the completed Application Form routed through proper channel or along with “No Objection Certificate” from their present employer.

**5. GENERAL CONDITIONS:**

- i) The short listed candidates will be considered for engagement on Fixed Term Contract basis (FTC) for a period of five years, at any station within the region, subject to their Medical fitness, prescribed for the position. **Selected candidates have to join at the station of engagement then only the appointment will come into force.**

- ii) Selected Candidates will have to bear the cost of the Pre-Engagement Medical Examination(s).
- iii) For the selection process, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard.
- iv) Period of Contract: Fixed Term Contract (FTC) for a period of five years. The Contract could be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India.
- vi) SC/ST candidates who are provisionally found eligible and allowed to appear for the interview, will be eligible for reimbursement of second class to & fro rail/bus fare by the shortest route as per rules, subject to their residing beyond 80 kms from the venue, and that they are not employed in any Government/ Semi-Government/ Public Sector Undertaking or Autonomous Bodies. Such reimbursement will be subject to receipt of request in the prescribed format and on production of evidence/ ticket to that effect.
- vii) The applicants must ensure that they fulfill all the eligibility criteria, as on 1<sup>st</sup> September 2017, and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the applicants in the application or testimonials attached/provided are found incorrect / false, or not meeting with the eligibility criteria prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons therefor.
- viii) Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as DISQUALIFICATION.
- ix) Prescribed format of Application is attached.

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**AIR INDIA LIMITED :: SOUTHERN REGION**For Office Use Only

SC/ST/OBC/GEN /EX-SM	Token No.	Eligible/Not- Eligible(E/NE)	Remarks
(Token / slip issued at the time of registration to be attached with Application)		Signature of the Registering Officer	

**APPLICATION FORMAT****To**

**Air India Limited  
Personnel Department  
“Airlines House”  
Meenambakkam  
Chennai – 600 027**

Paste recent passport  
size colour photo and  
sign across

**POSITION APPLIED FOR : FLIGHT OPERATIONS OPERATOR****Station Preferences:** (out of Chennai, Bengaluru and Hyderabad).

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

1. Full Name ( In BLOCK LETTERS)

\_\_\_\_\_  
(First Name)                      (Middle Name)                      (Surname)

2. Father's Name: \_\_\_\_\_

3. Date of Birth (DD / MM / YYYY) : \_\_\_\_\_

4. Place and State of Birth : \_\_\_\_\_ / \_\_\_\_\_

5. Present Address/  
Address for correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pincode \_\_\_\_\_ State \_\_\_\_\_

6. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pincode \_\_\_\_\_ State \_\_\_\_\_

7. (a) Telephone No. – Residence (with STD code): \_\_\_\_\_  
(b) Mobile No. \_\_\_\_\_ (c) Alternate mobile No. \_\_\_\_\_  
(d) Email ID: \_\_\_\_\_

8. Gender : Male / Female

9. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorcee	Widow (er)	Separated

10. Nationality: 11. Religion:  
12. Mother Tongue: 13. PAN No :  
14. Aadhaar Card No :  
15. a) Whether SC / ST / OBC / General : (ALSO MENTION SUB-CASTE)  
(Indicate Category to which you belong by marking 'X' in the appropriate box.)

Name of Sub-Caste	SC	ST	OBC	General

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the “Non Creamy layer clause”. OBC community should be as per the Central List of OBCs published by the Government of India [As per format in Annexure 'B']

b) Whether Ex-Servicemen : Yes / No

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

- c) Whether working in any Govt : Yes / No  
Semi-Govt. / Public Sector  
Undertaking or autonomous body

If “Yes”, enclose “No Objection Certificate”

16. Educational Qualifications: (Matriculation / SSC onwards)

Exam passed	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of marks (Class / Division)
10 <sup>th</sup> (SSC)				
12 <sup>th</sup> (HSc or Pre-Degree)				
Graduation _____				
Any other (specify)				

Whether Mathematics was one of the subjects in Class 12/HSC : YES / NO

Whether Physics was one of the subjects in Class 12/HSC : YES / NO

17. Fluency in languages : Mark ‘X’ in a appropriate column.

Language	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
Local (Specify)				
Others (Specify)				

\*Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate. )

18. Work Experience (if any) :

Organisation	Post Held	Period of Service		Nature of Job
		From	To	

- 19.(i) (a) Is any case pending against you with the police or court? Yes  No   
(b) If Yes, furnish full details on a separate sheet of paper
- (ii) (a) Were you ever arrested? Yes  No   
(b) If Yes, furnish full details.

20. Particulars of Demand Draft issued:-  
(In favour of **Air India Limited** payable at **CHENNAI**)

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			<b>Rs.1000/-</b>

21. Relatives working in Air India Ltd. or its subsidiary companies:

Name	Designation	Company	Relationship

23. **Declaration** : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefor.

Place : \_

Date:

Signature of applicant



**ANNEXURE – ‘B’**

Form of certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.

This ..... is ..... to ..... certify  
that .....  
.....  
Son of .....of  
Village .....District /  
Division .....in  
the .....State belong to the .....  
Community which is recognized as a Backward Class under the Government of India,  
Ministry of Welfare Resolution No. 12011/68/93-BCC(C), dated 10<sup>th</sup> September 1993  
published in the Gazette of India Extra-Ordinary Part I, Section I, dated 13<sup>th</sup> September  
1993. Shri .....and/or his family ordinarily reside(s) in  
the .....  
.....  
District/Division of the .....State.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer)  
mentioned in column 3 of the Schedule to the Government of India, Department of  
Personnel and Training O.M. No. 36012/22/93-Estt.(SCT), dated 8.9.93.

Date : ..... Seal ..... District Magistrate  
Deputy Commissioner etc.

N.B. (a) The term ‘ordinarily’ used here will have the same meaning as in Section  
20 of the Representation of the Peoples Act, 1950.

(b) Where, the certificates are issued by Gazetted Officers of the union  
Government or State Governments, they should be in the same form but countersigned  
by the District . Magistrate of Deputy Commissioner (Certificate issued by Gazetted  
Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).

**List of Documents (copies) to be attached with the Application**

(Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification only)

- 1) Rs.1000/- Demand Draft (Not applicable for SC/ST/Ex-Servicemen)
- 2) 10th Std / Matriculation / SSC Mark-sheet & Passing Certificate
- 3) 12<sup>th</sup> Std / Pre-Degree Mark-sheet and Passing Certificate.
- 4) Graduation Certificate or Provisional Degree Certificate with mark sheet.
- 5) No Objection Certificate from present employer, if applicable.
- 6) Caste Certificate in case of SC / ST / OBC candidates.
- 7) Discharge Certificate in case of Ex-Servicemen.
- 8) Experience Certificate.
- 9) PAN Card Copy.
- 10) Aadhaar Card Copy.
- 11) Any other relevant documents, if applicable.