



AIRLINE ALLIED SERVICES LIMITED
(A wholly owned subsidiary of AIL)

Sub.: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts :

| S.NO | CATEGORY | NO OF VACANCIES | | SALARY & EMOLUMENTS The Gross salary Per month (approx.) |
|------|---|----------------------|--|---|
| 1 | Dy. Chief Financial Officer | 01 | Delhi | Rs. 80,000 /- |
| 2 | Chief of Personnel | 01 | Delhi | Rs. 80,000 /- |
| 3 | Synthetic Flight Instructor | 03 | Delhi / Hyderabad | Refer advertisement below |
| 4 | Manager Cargo | 01 | Delhi | Rs. 42,000/- |
| 5 | Manager Sales & Marketing | 01 | Delhi | Rs. 42,000/- |
| 6 | Manager MMD | 01 | Delhi | Rs. 42,000/- |
| 7 | Manager Security | 01 | Delhi | Rs. 42,000/- |
| 8 | Instructor (Technical) | 02 | Delhi | Rs. 53,000/- |
| 9 | Assistant Manger(HR) for SAP | 01 | Delhi | Rs. 39,000/- |
| 10 | Manager Corporate Communication | 01 | Delhi | Rs. 42,000/- |
| 11 | Station Managers (1 st Phase) | 14 (01 each for - | <ul style="list-style-type: none">• ALLAHABAD• BIKANER• BATHINDA• BHAVNAGAR• DEHRADUN• DIBRUGARH• JABALPUR• KULLU• LUDHIANA• PANTNAGAR• PASIGHAT• PATHANKOT• SHIMLA• SHIRDI | Rs. 42,000 /- + perks |

- In addition to above stations, a panel will also be formed for future requirement.
- Can be transferred to any other location within India due Operational requirement
- Reservations of SC/ST/OBC candidates will be as per Government Directives.

The Eligibility Criteria for all above posts

as on 01st October, 2017 is given hereunder:-

1. Dy. Chief Financial Officer

- a. **Qualification** : Qualified Associated Chartered Accountant from ICAI
- b. **Experience** : Should have minimum 05 years of experience in Handling Finance Accounts functions in an Airline.
- c. **Age** : Maximum 45 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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2. Chief of Personnel

- a. **Qualification** : 2 years full time Masters Degree in Business Administration with specialization in Personnel Management / HR
OR
03 years part time Masters Degree in Business Administration with specialization in Personnel Management / HR
- b. **Experience** : Should have minimum of 05 years of experience in Personnel Management/HR in an Airline.
- c. **Age** : Maximum 45 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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3. Synthetic Flight Instructor (SFI)

a. Eligibility Criteria : General Requirements, Criteria and Training Requirement for Synthetic Flight Instructor

All eligibility conditions, experience and training requirement as stipulated in CAR and amended by DGCA from time to time would be applicable.

In case any Incumbent is required to undergo training before his services can be utilized as SFI, in that case incumbent would be required to give Bank Guarantee for the total cost of training (for details refer to the clause of Cost of Training and Bank Guarantee).

The Validity, Renewal of Lapsed Approval, other conditions and the privileges of SFI will be as per DGCA Requirement.

Medical Requirements for Synthetic Flight Instructor

Candidate should not have any Ailment which may impair his ability to function as SFI .

b. Age : Maximum 70 years (as on 01.10.2017)

c. FIXED TERM EMPLOYMENT AGREEMENT & INDEMNITY BOND for Synthetic Flight Instructor

Candidates would also be required to execute Fixed Term Employment Agreement and Indemnity Bond to serve the Company for a period of **(Three) 03 years**. In the event, the candidate leaves the Company before completion of **(Three) 03 years** of service, he/she would be liable to pay Alliance Air (Airline Allied Services Limited) the total sum of Training Cost as indicated in Fixed Term Employment Agreement which will be recovered by invoking already submitted Bank Guarantee and also the sum as mentioned in the Indemnity bond.

STIPEND & SALARY :

Rs 4000/- per hour.

4 . Manager Cargo

- a. **Qualification** : 2 years full time Masters Degree in Business Administration with specialization in Sales and Marketing
OR
03 years part time Masters Degree in Business Administration with specialization in Sales and Marketing
- b. **Experience** : Should have minimum 03 years of experience in Cargo Sales in an Airline.
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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5 . Manager Sales and Marketing

- a. **Qualification** : 2 years full time Masters Degree in Business Administration with specialization in Sales and Marketing
OR
03 years part time Masters Degree in Business Administration with specialization in Sales and Marketing
- b. **Experience** : Should have minimum 03 years of experience in Handling Sales and Marketing functions in an Airline.
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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6. Manager MMD

- a. **Qualification** : 2 years full time Masters Degree in Business Administration with specialization in Material Management.
OR
03 years part time Masters Degree in Business Administration with specialization in Material Management
- b. **Experience** : Should have minimum 03 years of experience in Handling Material Management functions in an Airline.
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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7 Manager Security

- a. **Qualification** : Graduate from a recognized university preferably with NCC certificate
- b. **Experience** : Should have minimum 10 years of experience in Scheduled airline security atleast 5 years at Executive level with independent / direct interaction with regulatory / statutory authorities in areas of airlines security.

Preference will be given to IOSA Certification requirement in relations to Airline security
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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8. Instructor Technical

- a. **Qualification** : First Class Engineering Graduate from Recognized University in Mechanical / Electronics & Communication Engg. / Aeronautical.
OR

Approved Ground instructors (Tech / Performance) approved by DGCA or Air force preferably on ATR 72-600 aircraft
- b. **Experience** : Should have minimum 02 years of experience in Aircraft Maintenance / Operations / Flight Safety in airline of repute.
- c. **Age** : Maximum 50 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

In addition to above mentioned Emoluments Licence Allowance on the fleet of AASL @ Rs. 5000 /- will also be given on obtaining the same
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9. Assistant Manager (HR) For SAP Implementation

- a. **Qualification** : Masters Degree in Business Administration with specialization in Personnel Management / HR
- b. **Experience** : Should have minimum 02 years of experience in implementation of SAP, preferably in an Airline of repute.
- c. **Age** : Maximum 35 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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10. Managers Corporate Communication

- a. **Qualification** : Masters Degree / Post Graduate Diploma in Mass Communication
- b. **Experience** : Should have 10 years of experience in the related field of an Airline.
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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11. Station Managers (Manager Grade)

- a. **Qualification** : 2 years full time Masters Degree in Business Administration with specialization in Sales and Marketing
OR
03 years part time Masters Degree in Business Administration with specialization in Sales and Marketing
- b. **Experience** : Should have 03 years of experience in Airport handling or Sales and Marketing of an Airline.
- c. **Age** : Maximum 40 years (as on 01.10.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given:- Maximum of Rs. 10,000/- Reimbursement of House Rent + Maximum Reimbursement of 50 Litres of Fuel

FOR ALL POSTS

FIXED TERM EMPLOYMENT AGREEMENT :

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years (except for the post of Synthetic Flight Instructor which is 3 years). The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled for 10 Concessional / free air passages for self and his/her declared family on the network of AIR INDIA each passage year as per company policy. The applicable taxes, levy, charges etc shall be paid by The Employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post.

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|---|
| Post Applied For _____ |
| Alliance Air Personnel Department Alliance Bhawan, adjacent to the Office of ED (NR), Air India Limited, Terminal -1B, IGI Airport, New Delhi - 110037 |

The application should reach by 24th October, 2017 on the above address. Applications received after 24th October, 2017 will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application : -

- i) A duly filled in **Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in**
- ii) **A recent passport size photograph** pasted in the space provided in the Application Format
- iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience and original will be required to be produced at the time of Interview.**
- iv) **A Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only) payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**

- v) **Applicable for SC / ST / OBC Candidates ONLY** : Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment.“ Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the “Non –Creamy layer clause” issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC’s published by Government of India. Please also note that the validity of “Non - Creamy layer”Certificate should not be older than 06 (Six) months from the date of eligibility criteria.”

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

After scrutiny of applications, candidates who fulfill the above eligibility criteria will be required to appear for Personal Interview.

Alliance Air
(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR: _____

- I. a/ Name: _____
 b/ Father's Name: _____
 c/ Address: _____

Pin Code _____

- d/ Contact Details:
 i) Telephone Nos.: _____
 ii) Mobile No.: _____
 iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 01.10.2017) _____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

- II. Category you belong to: GEN SC ST OBC
 (Please ✓)

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

- III. Bank Draft No. _____ & Bank Draft Date: _____ Bank Draft drawn on: _____
 (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

| Exam. Passed | University/ Board | Year of Passing | Subjects | % age of Marks |
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V. Have you ever been employed?
(Please ✓ . If yes, give details):

YES

NO

| Organization | Designation | Period | | Details of job assignment | Last Salary Drawn | Reason for leaving |
|--------------|-------------|--------|----|---------------------------|-------------------|--------------------|
| | | From | To | | | |
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VI. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date:

SIGNATURE OF CANDIDATE