

Air India Engineering Services Limited: WR
(A Wholly Owned Subsidiary of Air India Limited)

Ref: AIESL/RECT/03

Date: 12th December 2017

Subject: -Recruitment of Safety Officer and Welfare Officer from the open market.

Air India Engineering Services Limited (AIESL) is an Aircraft Maintenance, Repair and Overhaul (MRO) Organization, approved by DGCA (India) under CAR 145, to undertake MRO activities in India. AIESL, invites applications from Indian Nationals fulfilling the requirements as on 1st November 2017 to fill up the posts of Safety Officer and Welfare Officer from the open market on “Fixed Term Employment basis” (FTE)”

The selected candidates will be posted at Mumbai base of Boeing Group of Air India Engineering Services Limited (AIESL, MRO) or any other station of Western Region /MRO as required by the Company. Selection and empanelment does not guarantee that the candidate will be appointed immediately. Release of candidates from the panel would depend upon the requirement of AIESL and decision taken by the Company in this regard. Management reserves all rights to take any decision in regard to this exercise.

(I) DETAILS OF THE POSTS:

S.NO	Post	Vacancy Position	Eligibility Criteria	Experience
A	Safety Officer	01	<p>Should have degree in any branch of Engineering or Technology or Physics or Chemistry or Diploma in any branch of Engineering AND diploma in Industrial Safety recognized by the State Government of Maharashtra and meeting all other conditions laid down in the Maharashtra Safety Officers (Duties, Qualifications and conditions of Service) Rules, 1982 for working as a Safety Officer</p> <p>Should have adequate knowledge of Marathi Language</p>	<p>For Engineering Degree holders: Experience of two years in supervisory capacity.</p> <p>For BSc and Diploma Holders: Experience of five years in supervisory capacity.</p>
B	Welfare Officer	01	<p>Should have degree or diploma in Social Science recognized by the State Government of Maharashtra and meeting all other conditions laid down in the Maharashtra Welfare Officers (Duties, Qualifications and conditions of Service) Rules, 1966 for working as a Welfare Officer</p> <p>Should have passed Viva-Voce Test conducted by the office of the Directorate of Industrial Safety and Health (DISH) Maharashtra.</p> <p>Should have got himself /herself enrolled in the list maintained by the DISH office, Maharashtra.</p> <p>Should have adequate knowledge of Marathi Language</p>	Experience preferable

(II) OTHER CONDITIONS FOR ALL POSTS AS LISTED Above:

Description	Details	Particulars	Remarks
Age Limit	General Category- Not above 35 yrs. as on 1 st November 2017. OBC - Not above 38 yrs. as on 1 st November 2017. SC/ST- Not above 40 yrs. as on 1 st November 2017.	In the case of Ex-Servicemen- Upper age limit of 35 yrs. would be relaxed to the extent the candidate has served in a regular post in Army/Navy/Air Force before retirement/release or discharge from such post plus three years.	Reservation and concessions/relaxation to SC/ST/OBC/Ex-Servicemen candidate would be as per Government Directives in this regard.
Emoluments	For both posts	Emoluments will be as per approved salary structure of AIESL and will be approximately Rs. 40,000/- per month at the time of joining	The selected candidates would have a career progression in the Company as per the approved career progression for various cadres in AIESL.
Period of Contract	For all posts	Fixed term contract would be initially for a period of 5 (Five) years,	Extendable for a further period 5 years period at a time as per the requirements of the company and performance of the candidate.
Selection Procedure	For all posts	Trade Test/Interview Pre-employment Medical Examination.	Candidates will have to bear the cost of the Pre-Employment Medical Examination(s), if selected and offered appointed.

(III) GENERAL CONDITIONS

- a) Candidates found suitable and shortlisted will be engaged on fixed-term contract basis for a period of 05 years. The contract may be terminated at the discretion of the Management during the tenure of the contract and/or in the event of unsatisfactory performance.
- b) The contract is extendable for further term of 5 years and upon satisfactory performance of the candidate and requirement of the company.
- c) The candidates will initially be positioned at MUMBAI till they obtain sufficient experience in maintenance activities and will be posted either at Mumbai or at any outstation of Boeing group as per the requirement of the Company. The job is transferable to any station in India, based on Company's requirement.
- d) The candidates will have to make their own arrangement for housing accommodation at the place of posting.
- e) The Company, at its discretion, may assign additional duties, as and when required.
- f) SC/ST candidates who reporting for Walk-in Interview and residing beyond 80 kms from the Walk-in Interview and not employed in any Government, Semi-Government / Public Sector Undertaking or Autonomous Bodies, will be reimbursed second class to & fro rail / bus fare by the shortest route as per rules, on production of document of travel.
- g) Candidates must ensure that they fulfill all the laid down procedure eligibility criteria, prescribed for the post before reporting for Walk-in Interview.

- h) At any stage of the selection process, if it is found that the particulars furnished by the candidate in the Application Form or testimonials are incorrect /false or the candidate does not meet the Eligibility Criteria prescribed for the post, or has suppressed any material fact(s), his/her application shall be summarily rejected without making any further reference.
- i) Any canvassing by or on behalf of the candidate or bringing in any outside influence with regard to further the selection of the candidate shall be considered as a DISQUALIFICATION.

(IV) HOW TO APPLY

Interested candidates meeting with the Eligibility criteria mentioned in this advertisement, as on 01st November, 2017, are required to submit their applications vide hard copies at the venue given below on the date(s) and time as indicated along with the duly filled in Application form, in the prescribed format with all the requisite documents along with non-refundable application fee of Rs.1,000/- (Rupees One Thousand Only) by means of A/c Payee Demand Draft in favour of “Air India Engineering Services Limited” payable at Delhi. (SC/ ST/ Ex-Serviceman candidates are exempted from payment of this Fee).

DATES FOR SUBMISSION OF APPLICATIONS:

FOR BOEING GROUP: 2ND JANUARY 2018 FROM 1000 HOURS TO 1600 HOURS
3RD JANUARY 2018 FROM 1000 HOURS TO 1600 HOURS

AIR INDIA ENGINEERING SERVICES LIMITED,
OLD AIRPORT, APU HANGAR, NEXT TO FLIGHT SAFETY DEPT.,
KALINA, OLD AIRPORT, SANTA CRUZ (EAST)
MUMBAI – 400029
Contact No. 022 – 2626 3479/ 3010/ 3276

The interviews in respect of the eligible candidates for post of Safety Officer will be conducted on 24th January 2018 and for post of Welfare Officer will be conducted on 25th January 2018.

The list of eligible candidates will be informed by email and the list will also be posted on the official website of Air India Ltd. The interviews for the post of Safety Officer and Welfare Officer will be intimated based **depending upon the number of candidates who** qualify the eligibility criteria.

- a) A recent (not more than three months old) colored passport-size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- b) The candidates belonging to OBC categories, at the time of walk-in interview, must submit a self-attested photocopy of the Non-Creamy Certificate, recently issued by the Competent Authority, in the format as prescribed by Govt. of India. The Certificate, inter alia, must specifically state that the candidate does not belong to socially advanced sections excluded

from the benefits of reservations for OBC in civil posts and services under the Government of India. The Certificate should also contain the “Non-Creamy Layer” Clause. The Certificate produced by the candidates of OBC community should be as per the Central List published by the Government of India and not as per the State Lists.

- c) Applicants ordinarily domiciled in Kashmir Division of J & K State during 01.01.1980 to 31.12.1989 who are eligible for the upper age relaxation, must produce the Domicile Certificate to this effect at the time of Interview from the District Magistrate in the Kashmir Division, within whose jurisdiction the applicant had ordinarily resided or any other authority designated in this regard by the Government of Jammu & Kashmir.
- d) The applicant should ensure that they fulfill all the eligibility criteria as on 01 November 2017. Other particulars furnished should be correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates in the application or testimonials supplied are found incorrect/false, or not meeting with the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if engaged, services terminated, without giving any notice or reasons therefor.
- e) Self-attested clear copies of the supportive documents in respect of Item Nos: 9, 10, and 12 of the Application Format must be submitted along with the Application. Self-Attested photocopy of the Caste Certificate should also be attached with the application, in case of SC/ST/OBC candidates only.
- f) Original certificates are required to be brought, at the time of walk-in interview, for verification purpose only, but should not be submitted/ attached along with the Application. The Company is not responsible for returning any original copies of certificates/testimonials submitted with the application.
- g) Applicants working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies must bring complete Application Form routed through proper channel or along with “No Objection Certificate” from their present employer.
- h) For Blank Application format, see Air India website.

For Official Use only

<i>Total Experience</i>	<i>Experience in Aviation Maintenance</i>	<i>SC/ST/ OBC proper Certificate</i>	<i>Age as per requirement</i>	<i>Eligible for Trade Test</i>	<i>Trade Test</i>	<i>Eligible for Interview</i>	<i>Eligible for Conveyance</i>
A	B	C	D		E		SC/ST/ 80 km
1 year	Yes	Yes	Yes	Yes	PASS	Yes	Yes
Less than 1 year	No	No	No	No	FAIL	No	No

Reason for rejection - A ____; B ____; C ____; D ____; E ____

To be filled in by the candidate

FORMAT OF APPLICATION

To,

Air India Engineering Service Limited
Boeing Group

<p>Paste recent Colour Photograph and Sign across (Passport size)</p>

POSITION APPLIED FOR

(Write in Capital letters): _____

1. Full Name (in Block letters): _____
First
Middle
Surname

2. Father's Name : _____

3. Date of birth (DD/MM/YYYY) : _____

4. Place and State of Birth: _____

5. Religion: _____

6. Gender: Male / Female

7. Nationality: _____

8. a) Mailing Address: _____

City: _____ State: _____ Pin Code: _____

b) Telephone No :(Residence with STD Code):

Mobile: _____

c) Email (if any):

9. a) Whether SC/ST/OBC/General:

SC	ST	OBC	General

(Indicate category to which you belong by marking "X" in the appropriate box.)

- i) If SC/ST – attach copy of the caste certificate as per Central Govt. Format.
 ii) If OBC, furnish current certificate including the "Non-Creamy Layer Clause". OBC Community should be as per the Central List of OBCs published by the Govt. of India.

b) Whether Ex-Servicemen : YES / NO

(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents.)

c) Whether working in any Govt./Semi-Govt. / Public Sector Undertaking or autonomous body.
 (If "YES" enclose "No Objection Certificate") YES / NO

10. Educational Qualifications : (Matriculation / SSC onwards) :

Examination(s) passed (Specify Degree / Diploma / Course)	Name of the University / Institution	Date, Month and year of passing	Duration	Percentage of Marks (Class / Division)
10th (SSC)				
12th (HSC or pre- degree)				
Diploma in Engineering Specify Branch				
Aircraft Maintenance Engineering Training Course approved by the DGCA, Government of India				
ITI Trade				

11. Fluency in Languages : Tick appropriate column

Languages	Read	Speak	Write	Remarks
a) English				
b) Hindi				
c) Marathi				
d) Others(Specify)				

12. Work Experience:

Name of the Company	Post held / Salary Drawn per annum	Period		Nature of job
		From	To	

13. Particulars of Demand Draft (in favour of Air India Engineering Services Ltd. payable at Mumbai)

Name & Address of the issuing bank and branch.	Date of issue	Demand Draft No.	Amount

Declaration:

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected/ services terminated at any time without giving any notice or reason thereof.

Place :

Date :

(Signature of the applicant)

List of documents to be submitted only at the time of Trade Test/Interview:
Originals(along with the a set of photocopy) to be brought for verification only

Please tick "X"

1	Application Fee, wherever applicable	
2	03 additional recent passport-size photographs	
3	School leaving Certificate	
4	Matriculation Mark-sheet and SSC Passing Certificate	
6	Diploma Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters), if applicable	
7	Caste Certificate in case of SC/ST/OBC	
8	Experience Certificate(s), wherever applicable	
9	Domicile Certificate, wherever applicable	
10	Discharge Certificate in case of Ex-Serviceman	

(Eligible SC/ ST candidates to get this form filled at the time of trade-test/ walk-in interview)

**Sub: Reimbursement of Fare to eligible SC/ST candidates- Trade Test/ Interview
for Aircraft Technician and Tradesman on _____.**

Eligible SC/ST candidates, not employed in Govt./Semi Govt ./Public Sector Undertaking/Autonomous Body, and residing more than 80 Kms. away from the test centre are eligible to get reimbursement of 2nd class to & fro rail/ bus fare by the shortest route on production of **Xerox copy of fare, caste certificate, cheque leaf of bank account.** Such SC/ST candidates may fill in this form beforehand and attach copy of fare, caste certificate, cheque leaf. The candidate should attach this form with their application in the prescribed format to effect payment to them, if eligible for payment, in due course of time through ECS/ Money order. Incomplete application or application not attached with copy of fare, caste certificate, cheque leaf shall not be considered for reimbursement.

1. Name: _____
2. Application No./Registration No. _____
3. Category - SC/ST _____
4. Address: _____

5. Name of bank _____
6. Bank account no. _____
7. Bank IFSC No. _____
8. Whether working in Govt./Semi Govt./Public Sector Undertaking/Autonomous Body-- Yes/No
9. Distance from Residence to the Centre and back (In Km.)- _____
10. 2nd Class to &fro fare by shortest route by rail (in Rs.), Pl give the details if travelled by train-

11. 2nd Class to &fro fare by shortest route by Bus (in Rs.), give the details if travelled by bus-

I state that the above information is true and correct.

NAME & Signature of the candidate

Place:

Date: