



AI ENGINEERING SERVICES LIMITED
A320 Avionics Complex, IGI Airport, New Delhi-110037
(PERSONNEL DEPARTMENT)

Advertisement No.: AIESL/NAG-MRO/HRD/CONTRACT/01/2021

ENGAGEMENT OF MEDICAL OFFICER ON CONTRACT BASIS

Applications are invited from Indian Nationals for engagement as full time **Medical Officer** for a period of Five years initially, and also to form panel/waitlist for future requirements:

AI Engineering Services Limited is looking for qualified and experienced Medical professionals to be engaged on temporary basis on contract for full time duty in Medical Dept. of Nagpur MRO. Details are given below:-

Sl. No.	Role	UR	SC	ST	OBC (NCL)	TOTAL VACANCY
1.	GENERAL DUTY MEDICAL OFFICER	01	-	-	-	01*

Job Specifications	Monthly CTC	Upper Age Limit As on 01.10.2021
A minimum of MBBS degree with completed internship from an Indian University recognized by the Medical council of India. Registration with Medical council of India is MUST. Preference will be given to candidates having Occupational Health Certificate (CIH/AFIH/DIH)	65,000/-	60 Years
Minimum Essential Experience		
Minimum 3 (three) years of experience at a government/ reputed concern as a medical practitioner post qualification.		

EMOLUMENTS & OTHER CONDITIONS:

1. Contractual engagement initially will be for a period of 5 years, extendable, depending upon requirement and individual performance, in multiples of 05 years or upon reaching the age of 65 years, whichever is earlier.
2. Monthly CTC of Rs. 65,000/- (Rupees Sixty Five Thousand only) will be paid per month.
3. Annual increment will be given on extension of contract, after completion of one year engagement. As on date Rs. 1450/- (Rupees One Thousand Four Hundred Fifty) is applicable as annual increment. Emoluments are subject to revision and the revision will be applied as directed at that point of time.
4. Duty timings - To be engaged for 08 hours per day/ 06 days / 48 hrs a week.
5. Medical family floater hospitalization insurance coverage will be applicable.

6. TA/DA is also payable in case duty requires travelling.
7. To carryout Breath Analyzer tests as and when scheduled at Nagpur Airport extra amount of Rs. 225/- (Rupees Two Hundred Twenty Five) per hour will be applicable.
8. 21 PL, 7 SL and 7 CL will be provided in a calendar year on pro rata basis. PL (Paid Leave) can be accumulated or carried within the contract period.

GENERAL INSTRUCTIONS:

1. Medical Fitness clearance is MUST. A candidate found medically fit, will be offered Contract. Contract tenure will commence from the date of joining. Selected candidates will have to sign a contract with AI ESL for the above engagement.
2. Selected candidates will not have any right whatsoever to claim for permanent appointment in AI ESL by virtue of working as a contract Medical Officer.
3. Notice period of 30 days would be required to be given from either side for termination of contractual engagement if terminated prior to completion of stipulated tenure of engagement.
4. Candidates should ensure that they fulfill the essential eligibility criteria prescribed for the post for which they have applied. In case it is found at any stage of the selection process or even after engagement that the candidate has furnished false or incorrect information or suppressed any relevant information / material facts or does not fulfill the essential eligibility criteria, his / her candidature / agreement/ services are liable for rejection / termination without notice.

HOW TO APPLY:

Candidates who meet the criteria stipulated above may send their typed and signed application in the prescribed format given below along with a recent passport size photograph and a nonrefundable Bank Draft of ₹1500/-(Rupees One thousand five hundred only) in favour of **AI Engineering Services Limited payable at Nagpur** (Bank Draft exempted for SC, ST and Ex-serviceman categories), so as to reach the Office of General Manager, MRO, Nagpur, AI Engineering Services Ltd. (MRO Facility), Nagpur, Plot No.1, Sector 9, Notified Area of SEZ, (Near Khapri Railway Station), MIHAN, Nagpur – 441 108 **on or before 29th October, 2021 (close of work).**

1. Candidates are required to attach self-attested photocopies of testimonials along with the application in support of their Date of Birth, Academic Qualification(s) from 10th STD onwards, and Experience.
2. Candidates employed in Govt./Semi Govt./Public Sector Undertaking should get NO OBJECTION CERTIFICATE from their respective companies at the time of Personal Interview.
3. Candidates belonging to SC/ST/OBC category must be in possession of Caste Certificate in the prescribed format issued by Appropriate Authority on Central Govt. employment format. (OBC candidates should be in possession of OBC Non-Creamy Layer Certificate obtained after January 2021 in addition to their Caste Certificate).

4. Applications received late/incomplete/mutilated or without any supportive documents with regard to Eligibility Criteria, Bank Draft (as applicable), and photograph will be rejected. Air India will not be responsible for any postal delay/loss of any documents during transit. Canvassing in any form will disqualify the candidature of the applicant.

The envelope should be super scribed “APPLICATION FOR THE POST OF CONTRACTUAL MEDICAL OFFICER” as applicable.

LAST DATE FOR RECEIPT OF APPLICATION IS **29th October (Friday), 2021.**

SELECTION PROCESS:

Eligible Candidates will be required to appear for Personal Interview at the date, time and venue as mentioned below:

Date : 8th November, 2021 (Monday) Time : 1000 hours onwards

**Venue : Office of General Manager, MRO, Nagpur,
AI Engineering Services Ltd. (MRO Facility)
Plot No.1, Sector 9, Notified Area of SEZ,
(Near Khapri Railway Station),
MIHAN, Nagpur – 441 108.**

The interview process may be continued the next day(s) depending on the number of Applications received. Outstation candidates will have to make their own arrangements for stay, in such a case.

Canvassing in any form will disqualify the candidature of the applicant.

For, AI Engineering Services Ltd. (MRO Facility), Nagpur
DR. HEMLATA PHALEY,
Executive HR
0712-2800000 Ext 235 / 212

APPLICATION FORMAT

For Office use only			
Eligible/Not Eligible	Advert.	Roll No.	Remarks
(Please tick/fill up the above as applicable)			
Authorized Signatory			
To General Manager, MRO, Nagpur, AI Engineering Services Ltd. (MRO Facility), Nagpur, Plot No.1, Sector 9, Notified Area of SEZ, (Near Khapri Railway Station), MIHAN, Nagpur – 441 108.		Paste recent colour photograph and sign across (PASSPORT Size)	
TO BE FILLED IN BY THE APPLICANT			
POST (Write in Capital letters)		:	
1.	Full Name (in Block letters)	:	
2.	Father's Name	:	
3.	Place of birth (DD/MM/YYYY)	:	
4.	a) Address for communication	:	
5.	b) Permanent Address	:	
	c) Telephone No. (Residence with STD code)	:	
	d) Mobile	:	
	e) E-mail	:	
6.	Gender (Please tick whichever applicable)	:	MALE / FEMALE
7.	Date of Birth	:	
8.	Age as on 01.10.2021	:	_____ (Years) _____ (Months) _____ (Days)
9.	Nationality :	7. a) State of Origin :	7. b) Religion :
10.	a) Whether SC/ST/OBC/OTHERS : (Also mention sub-caste) : (indicate category to which you belong by marking "X" in the appropriate box and also mention sub-caste)		

	SC	ST	OBC	OTHERS
Sub Caste				
i) If SC/ST/OBC – attach copy of the caste certificate as per Central Govt. Format. ii) If OBC, furnish certificate including the “Non-Creamy layer Clause” OBC Community should be as per the Central List of OBCs published by the Govt. of India. Certificate to be dated January, 2021 or later.				
b) Whether Ex-Servicemen	:	YES / NO		
c) Whether working in any Govt./Semi-Govt./ Public Sector Undertaking or autonomous body. (If “YES” enclose “No Objection Certificate”)	:	YES / NO		
(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents))				
11.	Fluency in languages: Mark “X” in the appropriate column.			
Languages	Read	Speak	Write	Remarks
a) English				
b) Hindi				
c) Mother tongue (specify)				
d) Others* (Specify)				
*Indicate whether any Certificate / Language course done and the duration of the course along with copies of such certificates.				
12.	Educational / Technical / Other Qualifications : (Class X onwards)			
Examination(s) passed (specify Degree/Diploma/ Course)	Name of the University / Institution	Date, Month and year of passing	Duration	Percentage of Marks (Class / Division)

Candidates must carry all original testimonials along with a set of photo copies of the Certificates if called for the Personal Interview (inclusive of Mark sheets, passing certificates).

13.	Experience :				
	Name of the Organization	Post held	Period		Nature of job
			From	To	
14.	Please specify the specialization in Post Graduates, if any				
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	

16.	Particulars of Demand Draft (in favour of AI Engineering Services Limited payable at Nagpur)			
	Name & Address of the issuing bank and branch.	Date of issue	Demand Draft No.	Amount
18.	Extra-Curricular Activities : (if any)			
19.	Declaration: I hereby certify that the foregoing information is true to my knowledge and belief. I have not suppressed any material fact/information in the above statement. I am aware that, in case, I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected, engagement terminated at any time without giving any notice or reason thereof.			
20.	Place / Date			Signature of the applicant

List of following documents that must be attached with the application.

(Please tick against the documents which are attached with the application) :

(MUST bring the following ORIGINALS for verification at the time of interview along with a set of photocopies of the same)

1.	Application Fee (Demand Draft of ₹1500/-), if applicable.	
2.	School Leaving Certificate	
3.	Caste Certificate in case of SC / ST / OBC candidates.	
4.	Non-Creamy Layer Certificate Compulsorily – (For OBC candidates)	
5.	SSC Mark sheet and SSC Passing Certificate compulsorily	
6.	12th Std. / Pre-Degree Mark sheet and Passing Certificate	
7.	Degree and Mark Sheets of M.B.B.S.	
8.	Occupational Health Certificate (CIH/AFIH/DIH)	
9.	Discharge Certificate in case of Ex-Servicemen	
10.	Experience Certificate(s)	
11.	Any other relevant certificates if any.	

Reimbursement of Fare to eligible SC/ST Candidates

Eligible SC/ST candidate, not employed in Govt. / Semi Govt./ Public Sector Undertaking/Autonomous body and residing more than 80 Kms away from the Walk In Place are eligible to get reimbursement of 2nd class too and fro rail / bus fare by the shortest route on production of **Xerox copy of fare, caste certificate, cheque leaf of bank account**. Such SC/ST candidate may fill this form beforehand and attach the aforementioned documents. The candidates should bring this form at the time of interview and submit the same with HR Department. Reimbursements will be done within a month's time through cheque Or Net banking.

Please Note: Incomplete application or application not attached with copy of fare, caste certificate, cheque leaf shall not be considered for reimbursement.

Name	
Category – SC / ST	
Address	
Contact No.	
Email Id	
Name of Bank	
Bank Account No.	
Bank IFSC No.	
Whether working in Govt. / Semi Govt. / PSU / Autonomous	
2 nd Class too and fro fare by shortest route by Rail / Bus (In INR) Please give the details	

I state that the above information is true and correct.

Place:

Date: